

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
DECEMBER 6 2010

PRESENT: Tiffany Daly, Mike Gotta Bob Socha, Shirley Warener (chair), Andy Phillips, Dee Moak

ABSENT: Lois Lindell, Robin Provencher, Charlotte Stopa

Meeting was called to order by chairwoman Warner @ 6:35 p.m.

1. Approval of Minutes: Motion to approve minutes of the regular meeting of November 1 2010 meeting was made by Bob Socha, seconded by Andy Phillips and unanimously approved.
2. First Audience to Citizens: None
3. Treasurer's Report: T Daly presented current financial info to the group. Discussion ensued with respect to Investments. Pat Mahon was consulted and stated that the money should be invested in the "Vanguard" 500 indes, and the "Vanguard" Total index
4. Correspondence: Trustees are requested to submit "online" info to Ann Marie Logan (town clerk) for the purpose of becoming a paperless committee. All trustees are to fill out form and return to the clerk's office
5. Financial Business:
 - a. Approval of invoices: Motion was made by Andy Phillips, seconded by Mike Gotta and unanimously approved.
 - b. Year to date Budget: We're still okay
6. Committees: No discussion held.
7. Building Program:
 - a. Francine stated that John Makinnon had return to work on the book drop but it currently is dysfunctional. Francine to notify Cutter of problems. Unit currently has doors wedged open so patrons can drop off items after hrs.
 - b. Light pole light has been repaired by local contractor. Francine to submit bill for reimbursement to Cutter
 - c. "Phase Protectors" have been installed. Contractor noticed pumps 1&2 are supplied power by old circuit breakers. Contractor recommends replacement. Board authorized Francine to have local contractor replace and submit bill for reimbursement to Cutter if responsible.
 - d. Irrigation system has been winterized.
 - e. Irrigation filter installation has yet to be completed. Insulation is missing, sump wrench and extra "O" ring have not been supplied.
 - f. Francine has been shown how to reset thermostats by "Trane"

8. Policy Review:
 - a. Display & Exhibits Policy was reviewed
9. Old Business: None
10. New Business:
 - a. Poinsettias...Discussion took place with respect to giving Poinsettias to the staff. Motion was made by Dee Moak, seconded by Andy Phillips and unanimously approved.
 - b. Staff Recognition.... Discussion took place with respect to giving a \$50.00 gift cert to Marie Stromwell Motion was made by Andy Phillips, seconded by Dee Moak, and unanimously approved.
11. Directors Report: Francine presented her monthly report which was accepted as presented. Friends of the Library have given \$738 in the memory of Joe Scherr. Hazel Neelans Trust check for \$1,579.77 was also recognized
12. Second Audience to Citizens: None
13. Adjournment: Chairwoman Warner adjourned the meeting @ 7:18 p.m.

Respectfully Submitted
Robert C. Socha (trustee)
Acting Secretary

MINUTES NOT OFFICIAL UNTIL ACCEPTED AT SUBSEQUENT MEETING